

DATE: 1 October 2024  
MY REF: Audit & Corporate Governance Committee  
YOUR REF:  
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**To Members of the Audit and Corporate Governance Committee**

	Cllr. Mike Shirley (Chairman)	
	Cllr. Mark Jackson (Vice-Chairman)	
Cllr. Lee Breckon JP	Cllr. Richard Holdridge	Cllr. Roger Stead
Cllr. Alex DeWinter	Cllr. Dillan Shikotra	Helen King (Independent Member)

Dear Councillor,

A meeting of the **AUDIT AND CORPORATE GOVERNANCE COMMITTEE** will be held in the Council Chamber - Council Offices, Narborough on **WEDNESDAY, 9 OCTOBER 2024** at **5.30 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



**Gemma Dennis**  
**Corporate Services Group Manager and Monitoring Officer**



## **AGENDA**

1. Apologies for Absence

2. Disclosures of Interest

To receive disclosures of interests from Members (i.e. the existence and the nature of those interests in respect of items on this agenda).

3. Minutes (Pages 3 - 6)

To approve and sign the minutes of the meeting held on 30 July 2024 (enclosed).

4. Internal Audit Progress Report 2024/25 Q2 (Pages 7 - 16)

To consider the report of the Shared Service Audit Manager (enclosed).

5. Update on National Action to Tackle Audit Backlog (Pages 17 - 32)

To consider the report of the Executive Director (Section 151 Officer) (enclosed).

6. Audit & Corporate Governance Committee Work Programme (Pages 33 - 36)

7. Risk Management Quarter 2 2024/25 (Pages 37 - 68)

To consider the report of the Council Tax Income & Debt Manager (enclosed).

8. Exclusion of Press & Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item on the grounds that the item involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act.

### **Exemption Category: 3**

**Reason for Exemption:** Appendix B of the Risk Management Q2 2024/25 report contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

9. Risk Management Quarter 2 2024/25 (Appendix B) (Pages 69 - 72)